

Appendix 11 - Capernwray Safeguarding Report to SMT & Trustees

This report is for the period: **Month-Month Year** (approx BS term or holiday period)

Report Author: **Heather Tallents**

Date: **insert date**

NB The information in this report is confidential - names and specific circumstances cannot be discussed as routine agenda item.

Summary of Significant Changes made to Safeguarding Policy

Section of Safeguarding Policy	Significant Changes	Communicated to Staff & VW's

Safeguarding Issues Referred to Designated Safeguarding Team (during Report Period)

Intervention / Support	Number this Report Period
Number of referrals open at start of period	Under 18s: Over 18s:
Safeguarding referrals received by DSL's this period	Under 18s: Over 18s:
Total number of referrals still open (noting any cases)	Under 18s: Over 18s:
Total number of referrals closed this period	Under 18s: Over 18s:
Total number of referrals made to Appropriate Authority this period	

Safeguarding Management Team & Training Record (To be updated for each report)

Name & Role	Safeguarding Children (Level 2) Training	Designated Safeguarding Lead Training	Additional Training/Notes
Nicola Firth CMFOT Board Member (Chair)	Completed:09/03/23 Provider: iHasco Accredited by:IIRSM Expires: 09/03/25	<i>not required</i>	
Alan Wadsworth CMFOT Board Member (Safeguarding)	Completed: 04/10/22 Provider: iHasco Accredited by:IIRSM Expires:04/10/24	<i>not required</i>	
Brian Wickens Managing Director	Completed: 01/04/22 Provider: iHasco Accredited by:IIRSM Expires: 01/04/24	<i>not required</i>	
Heather Tallents Senior Designated Safeguarding Lead HR and Admin Director	Completed: 20/10/22 Provider: iHasco Accredited by:IIRSM Expires: 20/10/24	Completed: 18/05/24 Provider: 31:8 Expires: 18/05/26	
Forest Paget Deputy Designated Safeguarding Lead Holidays and Volunteers Director	Completed: 21/04/24 Provider: iHasco Accredited by:IIRSM Expires: 21/04/26	Completed: 06/06/24 Provider: 31:8 Expires: 06/06/26	
Pascal Otto Deputy Designated Safeguarding Lead Holiday Programme Assistant	Completed: 02/07/21 Provider: iHasco Accredited by:IIRSM Expires:02/07/23	Completed: 21/02/22 Provider: 31:8 Expires: 21/02/24	Safeguarding Children & Young People Completed: 26/01/22 Provider: 31:8
Hester Martin Deputy Designated Safeguarding Lead Dean of Female Students	Completed: 20/11/23 Provider: iHasco Accredited by:IIRSM Expires: 20/11/25	Completed: 06/06/24 Provider: 31:8 Expires: 06/06/26	Safeguarding in Pastoral Ministry Completed: 15/10/24 Provider: 31:8
Marie Gildea Deputy Designated Safeguarding Lead Holidays Administrator	Completed: 14/04/23 Provider: iHasco Accredited by:IIRSM Expires: 14/04/25	Completed: 14/02/24 Provider: 31:8 Expires: 14/02/26	

* system amended 14/03/23 to alert DSL's of upcoming training expiry dates

Additional Safeguarding Training for Staff, Volunteer Workers and Trustees over previous 2 years

Safeguarding Training	Number of people	Date of Training	Title and Method of Training	Course Provider (if applicable)

Record of Current Disclosure & Barring Service Checks (DBS checks)

	Current Number of Permanent Staff checks on file	Current Number of Volunteer Workers checks on file	Number of Staff unchecked
DBS check			
Update Service checks			
Appropriate Overseas Checks			
Check not provided			
Number of Checks Raising Concerns			

Staff DBS Update Service Checks due for review MONTH / YEAR

Comments / Additional Information for Board